

Steven A. Minter Conference Center

The Cleveland Foundation

Established in 1914, the Cleveland Foundation is the world's first community foundation and the nation's third-largest today, with assets of \$1.9 billion and 2007 grants surpassing \$85 million. The foundation improves the lives of Greater Clevelanders in perpetuity by building community endowment, addressing needs through grantmaking, and providing leadership on vital issues. Currently the foundation proactively directs two-thirds of its flexible grant dollars to the community's greatest needs: economic transformation (including advanced energy and globalization), public school improvement, early child and youth development, neighborhoods and housing, and arts advancement.



1422 Euclid Avenue, Suite 1300
Cleveland, OH 44115
Phone: 216.861.3810
Fax: 216.861.2229
www.clevelandfoundation.org



Printed on environmentally friendly paper



**A free meeting space for
nonprofit organizations,
professional associations,
and government agencies**

About Steven A. Minter

During nearly 30 years with the Cleveland Foundation, including 20 as president and executive director, Steve Minter's desire for a strong and vibrant community helped push both the foundation and Cleveland to new heights. The conference center that bears his name honors this lifelong dedication.



Capacity

The conference center can accommodate a maximum of 80 people. The facility consists of one large room, which can be divided into three smaller rooms.

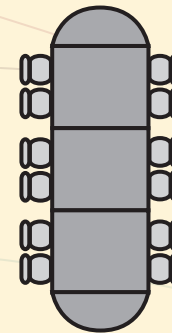
Amenities

- State-of-the-art audio/visual equipment
 - LCD projectors and built-in projection screens
 - CD/DVD players and VCRs
 - Document camera for opaque pages or transparencies
 - Video and telephone conference calling (Charges may apply)
 - Wireless microphones
- Complimentary coffee, tea, and filtered water
- Full-service kitchen
- Lounge area for breakout sessions or refreshments

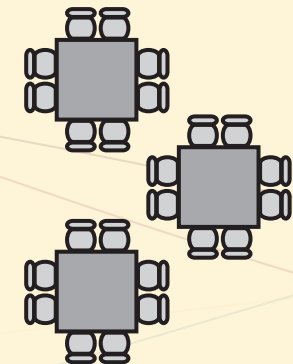
Room Configurations

Choose from two different arrangements for the conference center.

Boardroom Style:
One long table seats up to 20 people.



Banquet Style:
Each small table seats eight people.



Hours of Operation

The center is available for meetings Monday through Friday between 8:30 a.m. and 4 p.m. Requests for off-hours meetings are considered on a case-by-case basis.

To reserve the center or schedule an appointment to view the space, please call the conference center manager at 216.861.3810.