

Designated / Donor Advised Grant Report Form

Organization Name _____

Grant /Distribution ID _____
You may use one form for multiple distributions of the same purpose

Fund Name (if available) _____

Grant Amount _____

Grant Purpose
(Per award letter) _____

Report Prepared by: _____

Name _____ Date _____

Title _____

Email _____ Phone _____

If you have an accumulated balance or any unspent funds from this fund, what is the amount?		
For any accumulated balance or unspent funds related to this grant, please briefly describe your plans for use of this balance.		

Please type directly on this form, save as a pdf, and email it to GrantsMgmt@clevelandfn.org along with any supporting materials or a current annual report.

I. EXPENDITURE OF GRANT FUNDS

Funds must be used in accordance with the authorized purpose. Any funds not expended for the stated purpose must be returned to the Cleveland Foundation.

1. Please briefly describe how the funds were used and what the outcomes were as a result.
[Click here to enter text.](#)
2. Briefly describe the major accomplishments of your organization during the past year.
[Click here to enter text.](#)

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