



## Cleveland Foundation Scholarship Application General Information

For the convenience of applicants, students may be considered for multiple awards through this single application. However, be sure to **consult the *Required Additional Information* section** of the application to be sure you submit all necessary information. Please note that all applicants must be a U.S. citizen or legal resident with permanent resident card, attend an accredited educational institution, and reside in Cuyahoga, Lake, or Geauga counties (unless otherwise noted)

### Scholarship Awards: How to Apply

#### 1. Determine scholarships for which you are eligible and want to apply

- Review descriptions of all Cleveland Foundation scholarships on our website at [www.clevelandfoundation.org](http://www.clevelandfoundation.org). Most, but not all, scholarships requiring an application form use this application form. Make a list of up to three scholarship programs to which you would like to apply. List them in the spaces provided on Page 2.

#### 2. Prepare all application materials well in advance

- Request two (2) letters of recommendation from teachers, supervisors, colleagues, or community members. Letters from parents, friends, and relatives will not be accepted. **Allow 2 weeks.**
- If you will be attending college or a vocational training program for the first time (or have been in college for less than one year), please request and submit one (1) official transcript from your high school. If you will be returning to college or a vocational training school and have previously submitted an official transcript, please submit your latest grade report. Your future grade reports may be unofficial when accompanied by your school student ID number and permission to verify your grade reports. Note: When seeking the official transcripts, **allow 2 weeks.**
- Fill out this Scholarship Application Form. Attach additional sheets if you run out of space.
- Compose a thoughtful personal statement (maximum two double-spaced pages) that will help committee members learn about your personal history, perspectives, goals, and interests. Be sure to include your education plans and career goals. **This is a very important part of the application because it helps committee members get a sense of who you are.** Some scholarships require a specific essay in addition to the personal statement about a particular subject specified in the criteria (see Required Additional Information at the end of this application). If there is additional information required, other than what is identified below in the Compile Application Packet section, the scholarship name and requested information will be identified on the Required Additional Information pages.
- If applying for scholarships where *financial need* is a criterion, file the Free Application for Federal Student Aid (FAFSA) and be sure to completely fill out the Financial Information section of the application. Attach the Student Aid Report (SAR) showing your Expected Family Contribution (EFC). It is available to you after you complete the FAFSA. You may access both the FAFSA and, subsequently, the SAR online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) (Help filing a FAFSA is generally available at your high school guidance office or your college financial aid office.)
- Obtain a financial-aid award letter from the educational institution (if available by the deadline; otherwise, forward as soon as possible)
- Include a letter of acceptance from the educational institution you expect to attend

Name: \_\_\_\_\_

**3. Compile the Application Packet.** *Please submit one original, unstapled, complete application packet. Include the following attachments in the following order:*

**4. Please check (✓) the boxes listed below that are included.**

- Combined Scholarship Application Form (5 pages)
- Personal statement (and essay(s) as required for certain scholarships)
- Student Aid Report (if applying for scholarships where financial need is a consideration)
- An official transcript from the most recent school attended (if in college less than one year, send high school transcript and most recent college transcript -- open and attach)
- Two letters of recommendation (may be used for all scholarships -- ask recommenders to seal them and sign them across the sealed flap of an envelope). Please submit them in your packet sealed
- Financial aid award letter from the educational institution (if available by the deadline; otherwise, forward as soon as possible)
- Letter of acceptance from the educational institution you expect to attend

If selected, recipients may be asked to provide their Social Security Number and/or student ID number.

**Please consider me for the following scholarships:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



## Sample Scholarship Application Form

*Certain information requested on this application may entitle you to priority consideration for scholarship awards as a member of a population underrepresented in higher education programs; however, you may choose not to answer questions labeled "optional."*

### SECTION 1: APPLICANT INFORMATION

Name: \_\_\_\_\_  
FIRST MI LAST

Address: \_\_\_\_\_  
STREET ADDRESS APT # CITY STATE ZIP

Home phone (with area code): \_\_\_\_\_ Cell Phone \_\_\_\_\_ Gender (circle): M F

Date of birth: \_\_\_\_\_ Country of birth: \_\_\_\_\_

Are you a U.S. Citizen?  Yes  No Parents country of birth: \_\_\_\_\_  
(If no, enclose a copy of your permanent resident card or passport I-551 – not expired)

E-mail address (optional): \_\_\_\_\_

|  |
|--|
| <b>Dependent student:</b> claimed by your parents, guardian, or other persons as a dependent on income tax filing  |
| <b>Independent student:</b> born prior to 1/1/1990 and not claimed as dependent by other persons; married or attending a graduate or professional program; have legal dependents; an orphan or ward of the court; or a veteran of the U.S. Armed Forces. |

Are you a dependent \_\_\_\_ or an independent \_\_\_\_ student?

Marital status(self):  Married  Single  Divorced  Separated  Widowed

Number of dependents you and your spouse are supporting: \_\_\_\_\_

Number of dependents you as a single person are supporting: \_\_\_\_\_

**Optional** (Asked for consideration of underserved or underrepresented populations' priority of some funds)

Ethnicity (your primary ethnicity or ancestry) \_\_\_\_\_

Name: \_\_\_\_\_

**SECTION 2: FAMILY INFORMATION (optional)**

Did either of your parents complete college?  Yes  No

Parents' marital status (dependent students):  Married  Single  Divorced  Separated  Widowed

Number of parents' dependents currently in college (include yourself if you are their dependent): \_\_\_\_\_

Do you fit within one of the following underserved populations (**optional**)?

- Latino  Male  Female
- African American  Male  Female
- Native American  Male  Female
- Adult returning to school
- First-generation college attendee
- Single head of household
- Other underserved or underrepresented, please describe \_\_\_\_\_

**SECTION 3: ACADEMIC INFORMATION**

Highest grade projected to be completed by Spring 2013: \_\_\_\_\_ Last school attended \_\_\_\_\_

Last high school attended, if different \_\_\_\_\_

Cumulative Grade Point Average (GPA): \_\_\_\_\_ (minimum 2.0 GPA required unless otherwise noted)

SAT score: \_\_\_\_\_ ACT score: \_\_\_\_\_ (Note: some scholarships require these scores)

College/university/vocational school you plan to attend in Fall 2013: \_\_\_\_\_

Have you been accepted?  Yes  Not yet What will be your field of study? \_\_\_\_\_

Declared (or intended) major \_\_\_\_\_

Will you be attending  Full-time or  Part time (minimum 6 hours) How many credit hours? \_\_\_\_\_

What level will you be starting in Fall 2013 (freshman, sophomore, junior, senior, graduate)? \_\_\_\_\_

If graduate level, indicate which year: Year 1 \_\_\_ Year 2 \_\_\_ More \_\_\_

If you are initiating a vocational training course, how long will the course take?: \_\_\_ Mos. \_\_\_ Yr.(s) plus \_\_\_ Mos.

What certification do you expect to receive? \_\_\_\_\_

How much will your program cost for a single year? (include tuition and fees only) \$ \_\_\_\_\_

How much will books, supplies and equipment cost? \* \$ \_\_\_\_\_

Will you be attending for the full academic year?  Yes  No If no, which terms/semesters? \_\_\_\_\_

What is your projected graduation or completion date? (mm/yy) \_\_\_\_\_

What degree do you expect to receive? \_\_\_\_\_

**\* PLEASE NOTE: According to IRS regulations, supplies and equipment must be required by your school for every student in the course. For your information, a catalog reference can be used to verify requirement.**

Name: \_\_\_\_\_

**SECTION 4: HOBBIES/ACTIVITIES/VOLUNTEER EXPERIENCE**

List community volunteer activities you have participated in (within the past five years):

| Activity/Organization | Date From | Date To | Hours per week |
|-----------------------|-----------|---------|----------------|
| _____                 |           |         |                |
| _____                 |           |         |                |

Special talent or marketable skill you would like to develop: \_\_\_\_\_

List any of your hobbies, activities and/or interests: \_\_\_\_\_

List any special recognition or awards you have received: \_\_\_\_\_

**SECTION 5: FINANCIAL INFORMATION**

If you are submitting the Financial Aid Award Letter from the school you expect to attend, the information listed below will appear on the letter and you do not have to supply it here, however, if you do not have an award letter at the time of filing this application, please fill in the information requested in this section.

List financial aid sources

| Source                                  | Type | Amount |
|---|------|--------|
| Grants                                  |      | \$     |
| Scholarships                            |      | \$     |
| Loans (subsidized)                      |      | \$     |
| Loans (unsubsidized)                    |      | \$     |
| Loans (parent plus or other)            |      | \$     |
| Trust funds                             |      | \$     |
| Tuition reimbursement (employer)        |      | \$     |
| Parents' (or other family) contribution |      | \$     |
| Student's contribution                  |      | \$     |
| Other                                   |      | \$     |

**FAFSA (Free Application for Federal Student Aid)**  
Student Aid Report (SAR) expected family contribution (EFC) \$ \_\_\_\_\_

Family gross income \$ \_\_\_\_\_

Name: \_\_\_\_\_

**SECTION 6: EMPLOYMENT HISTORY**

Please list your three most recent employers, starting with your current employer.

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP

Approximate date of hire: \_\_\_\_\_ Title \_\_\_\_\_

Status:  Full time  Part time  Temporary  Day labor Length of employment: \_\_\_\_\_ Yrs. \_\_\_\_\_ Mos.

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP

Approximate date of hire: \_\_\_\_\_ Title \_\_\_\_\_

Status:  Full time  Part time  Temporary  Day labor Length of employment: \_\_\_\_\_ Yrs. \_\_\_\_\_ Mos.

Employer Name: \_\_\_\_\_

Employer Address: \_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP

Approximate date of hire: \_\_\_\_\_ Title \_\_\_\_\_

Status:  Full time  Part time  Temporary  Day labor Length of employment: \_\_\_\_\_ Yrs. \_\_\_\_\_ Mos.

Should you receive a scholarship award from the Cleveland Foundation, can the Foundation identify you in its publications or other communications?  Yes  No

Can we share your submitted information with donors?  Yes  No

How did you learn about our scholarship offerings? \_\_\_\_\_

**APPLICATION CERTIFICATION**

I hereby affirm that the information provided on this form is accurate and complete to the best of my (our) knowledge. *I also give permission to the educational institutions that I have identified herein to verify my academic history as reported in this scholarship application to Cleveland Foundation staff, if requested.*

\_\_\_\_\_  
APPLICANT SIGNATURE DATE

\_\_\_\_\_  
DEPENDANT APPLICANT PARENT OR LEGAL GUARDIAN Signature(s) DATE

OTHER REQUIRED SIGNATURE(S) (if any; consult "Required Additional Information" pages)

\_\_\_\_\_  
SIGN NAME

\_\_\_\_\_  
PRINT NAME

# Required Additional Information

Required additional information for certain scholarships covered by this application form (must be included to be considered for any of the scholarships below).

- **The Charlotte Alexander Fund**
  - Dependent student applicants must have a signature from a parent, guardian or adult advocate who is willing to demonstrate interest in your education and willing to schedule an interview.
- **Maureen Kennedy Berg Scholarship**
  - Student must be a resident of Cleveland and have attended James A. Garfield, Louisa May Alcott or Charles A. Mooney elementary schools. Please indicate which school in essay.
- **Roy W. and Wilma Cade Scholarship**
  - A brief essay, no more than one double-spaced page, commenting on your future goals and why you decided to pursue studies related to the Christian ministry. Also explain how this scholarship can help you meet your goals.
- **Wilma A. Chapman Fund**
  - Endorsement letter from physician
  - A brief essay of 500 words or less that describes your greatest strengths and how you will enhance your strengths with additional education. Please outline your course of study and explain how you will use your skills after graduation or certificate completion. Please also discuss how you will overcome your personal challenge to pursue your education.
- **Cleveland Women's City Club Foundation Scholarship**
  - Two letters of reference:
    - One from a teacher familiar with your work
    - One from a guidance counselor, advisor, minister, or a professional from an outside community agency
  - A typed, minimum one page double-spaced essay, answering this question: "What would you do to improve the City of Cleveland or to enhance the lives of Cleveland residents?"
- **K.W. Horth Scholarship**
  - Under the list of your scholarship choices on the second page of this application, indicate last place worked for Acme, last supervisor's name, or evidence of Acme employment.
- **Rev. A. William Jamerson Memorial Scholarship**
  - One of your letters of reference must be from your church leader.
- **Robert P. Madison Scholarship in Architecture**
  - A brief essay commenting on why you want to be an architect
  - Acceptance letter from the accredited *professional degree* program
- **Diane O. McDaniel Scholarship**
  - Submit a brief (no more than one page, double-spaced) essay that includes a statement of your career goals, how you plan to accomplish your career goals, how this scholarship will help you achieve your goals, and why continuing education is important to you.

(CONTINUED ON NEXT PAGE)

- **Rev. Dr. Marvin A. McMickle Scholarship**
  - A brief essay commenting on why you decided to pursue a career in a community service-based field. Explain how you plan to pursue a community service-based career and how this scholarship can help you meet your goals.
  - Please indicate whether you are a member of Antioch Baptist Church.
  
- **A. Grace Lee Mims Vocal Scholarship – a \$10,000 award**

**Special instructions for this scholarship:**

  - Three letters of recommendation from voice teachers or music professors attesting to the applicant's musical talent, moral character, and dedication to the survival of the Negro spiritual
  - An audio tape or CD of a recent performance (concert or recital) and photo
  - Three music programs reflecting at least a two-year span and including the applicant's performance of Negro spirituals
  - A possible in-person interview with the panel of judges
  - Write a personal statement in which you reference where, in Ohio, you were born, reared, or reside.
  - Describe your commitment to ensure the preservation of the Negro spiritual through your performance or teaching career.
  - Submit a detailed budget for your academic year's educational expenses. Include scholarships, fellowships, grants, and loans.
  - Submit your completed application form and all requested materials by April 30, 2012.
  - If awarded, forward a thank-you letter to the donor and a separate thank-you letter to the selection committee for the A. Grace Lee Mims Vocal Scholarship, in care of the Cleveland Foundation, Scholarship Processing, 1422 Euclid Avenue, Suite 1300, Cleveland, Ohio, 44115.
  
- **J. Paris Mosley Scholarship**
  - Indicate whether you sign and how/ where you learned to do so.
  
- **Northwest Emergency Team Fund**
  - Application must be signed by the fire or police public safety chief.
  - SAT and ACT scores requested.
  
- **Ohio Laborers Future Leaders of America Scholarship**
  - Application must be signed by the applicant, the union member sponsor (indicate union local number and family relationship), and a union official who can attest to the union member being in *good standing*.
  
- **Derek Owens Memorial Scholarship**
  - Submit a typed essay of at least 400 words answering this question: What would you do to improve the City of Cleveland or enhance the lives of its residents?
  
- **Rock and Roll Hall of Fame Foundation Scholarship**
  - Letter of recommendation from an individual who can attest to the applicant's commitment to the music industry
  - 400- to 500-word essay on career aspirations and goals.
  
- **The Tri-Vantage, LLC Scholarship**
  - A brief essay, no more than one double-spaced page, stating your future career goals, how this scholarship can help you meet your goals, and your explanation of why education is important to you. Sponsor signature and place of employment are also required.

**(CONTINUED ON NEXT PAGE)**



- **Cydney Weingart Scholarship**

- o Have a parent, guardian, or adult advocate willing to demonstrate interest in your education (if dependent student).
- o Within personal statement, explain why you believe a career in your chosen field will be rewarding.