

**GREATER CLEVELAND HOUSES OF WORSHIP
ARE INVITED TO APPLY:**

**For Cohort II of the Greater Cleveland Faith Based Collaborative (GCFBC)
Application Due Date: February 5, 2018 – 5:00 PM EST**



- *Is your House of Worship urban-based and urban-focused and located in Cleveland, East Cleveland, or Cleveland's inner ring suburbs?*
- *Is your House of Worship committed to enriching your neighborhood through community services for individuals and families of all ages?*
- *Do you collaborate with other faith- and/or community-based organizations as you strive to strengthen the community?*
- *Would you like to step out of your comfort zone and build your skills and expertise in fundraising, program development and evaluation, community engagement and outreach, and more?*
- *Are you committed to bringing Houses of Worship together across lines of race, faith tradition, and geography to serve the community?*
- *Are you interested in the opportunity to receive funding to enhance your community programming?*

***If you have answered "YES" to the six questions above,
consider applying to be part of Cohort II of GCFBC!***

Up to six Houses of Worship will be selected to participate as the GCFBC Cohort II. Two representatives from each Cohort II House of Worship will participate in a 24-month series of capacity building trainings on topics including but not limited to community program development, program evaluation, fundraising, and Board effectiveness; receive spiritual leader-to-spiritual leader mentoring; and have an opportunity to apply for funds through a special GCFBC internal grant process (up to \$20,000 per House of Worship over the 24-month period). The two representatives from each House of Worship will be the (1) spiritual leader and (2) an individual who serves as on-site coordinator of community programming at the House of Worship (to be called satellite coordinator in this initiative).

Background:

The Greater Cleveland Faith Based Collaborative (GCFBC) is a group of faith and community leaders who have come together to support and equip each other in building and enhancing the lives of families

and communities. GCFBC strives to bring Houses of Worship together across lines of race, faith tradition, geography and more to serve the community. The pilot 2015-2017 program included six Houses of Worship (satellite locations making up the GCFBC network) throughout Greater Cleveland, approximately 36 additional faith-based community organizations, and a community advisory council involved in trainings, public work sessions, and a grantmaking stipend process all focusing on the key role Houses of Worship play in our community beyond sacerdotal duties. Cohort II of GCFBC will build on the success of and learning from the pilot and will include new additions. Among these additions are a spiritual leader mentorship program, community projects, broadening of allowable uses of stipend funding to align with other Cleveland Foundation initiatives (youth programming, seniors, families, arts and culture, workforce, community development, health and wellness), and increased diversity in faith traditions and geography.

Timing:

- Application Release Date: Week of January 1, 2018
- Information Session for Houses of Worship considering applying – January 17, 2018, 4:00 PM at Cleveland Neighborhood Progress, 11327 Shaker Blvd #500W, Cleveland, OH 44104
- Intent to Apply Letter Due: January 22, 2017 at 5:00 PM
- Application Due: February 5, 2018 at 5:00 PM
- Interviews and Site Visits: February 19 – 26, 2018
- Selection Announcement: week of March 5, 2018
- First Training Session: Early April 2018

Cohort II Houses of Worship will:

- be urban based in either Cleveland, East Cleveland, or inner ring suburbs, and urban focused
- have demonstrated community involvement (beyond sacerdotal duties)
- represent our city geographically
- collectively represent multiple faith traditions
- have the capacity to assign a person (staff member or dedicated volunteer) to the role of satellite coordinator at an average of 15 hours per month
- agree to the GCFBC Spiritual Leader and Satellite Coordinator Commitment Form to develop the following by completion of the two-year program:
 - a) well-functioning Board or Advisory Board for its community activities
 - b) satellite coordinator with a clear job description and at a minimum a basic level of nonprofit management skills (basic fundraising, volunteer management, program development, bookkeeping, budgeting, etc.) or a willingness and desire to learn these skills through GCFBC participation
 - c) develop a community programming budget including plans for both expenses and income and specific new sources of income in addition to its Cleveland Foundation funding that may be received through a GCFBC internal grant/stipend process
 - d) demonstrate active fundraising taking place, if not at the onset, at some point during the two years
 - e) operate an informational clearinghouse with a “specialization” that can be shared through other GCFBC clearinghouses such as tutoring, GED preparation, or arts and culture for youth. (will be developed during GCFBC trainings)

- f) maintain a set of solid financial books being kept according to nonprofit best practices for its community programming
- g) successfully complete GCFBC project annually and participate in grantwriting training exercises to apply to receive dollars from The Cleveland Foundation internal GCFBC grant/stipend process towards these projects
- h) require spiritual leaders and satellite coordinators to commit to participate in training sessions and pre- and post-evaluations. 100% participation is required. If not able to attend a training session due to illness, please send a substitute. There will be approximately 12 – 14 training sessions per year. The large majority of the trainings will be held during regular business hours; some will be held during evening hours. All will be scheduled several months in advance
- i) have a basic data collection and analysis process in place to measure effectiveness of programs (will be trained to do this effectively during GCFBC trainings)
- j) commit to authentic collaboration with other Houses of Worship, social service, community development, and arts and culture organizations, etc. specifically, developing working partnerships with approximately six specific organizations in its immediate neighborhood

House of Worship Stipends:

Amount of grant/stipends referred to in items (c) and (g) above will be approximately \$10,000 per year per House of Worship for each of the two years of the program.

To Apply:

- Attend the information session on January 17, 2018 at 4:00 PM at Cleveland Neighborhood Progress.
- If you plan to apply, notify Janus Small via email at jsmall@janusmallassociates.com by January 22, 2018 at 5:00 PM.
- Please complete this application form, and email form to jsmall@janusmallassociates.com no later than 5:00 PM on February 5, 2018

For questions, please contact:

- The Cleveland Foundation Program Director, Youth and Social Services: Dale Anglin - 216.615.7137, danglin@clevefdn.org
- The Cleveland Foundation Program Assistant, Rennae Coe – 216.685.2017, rcoe@clevefdn.org
- Project Coordinator: Janus Small, Janus Small Associates – 216.991.6003, jsmall@janusmallassociates.com